

NOTICE OF MODIFICATION TO OUR CODE OF ETHICS AND BY-LAWS 2019

Please take note that, as of May 1, 2019, our Code of Ethics and By-Laws will be modified as follows:

+ <u>Section III – Duties and obligations towards clients</u> (page 7)

<u>Clause 3.11:</u> On the Receipt, members shall indicate the client's name, the date, the location where the services were provided, the amount charged for each visit and the total amount. They shall also complete the section "Naturopath's (N.D.)/Naturotherapist's (n.d.) Identification and Declaration", sign it and keep a copy of the Receipt for their records. Members shall make sure that they use the most recent version of the Receipt, as if they do not, reimbursement may be refused **by the insurance companies**;

<u>Clause 3.12:</u> Members shall not include unauthorized services on the Receipts of the Academy (acupuncture, audiology, beauty care, **colon hydrotherapy (in Quebec only)**, chiropractic, dietetics, homeopathy, kinesiology, massage therapy, nursing, occupational therapy, orthotherapy, osteopathy, pediatrics, physiotherapy, podiatry, psychiatry, psychotherapy, speech therapy, social work)

+ <u>Section III – Duties and obligations towards clients</u> (page 10)

<u>Clause 3.44:</u> A member who ceases or refuses to provide necessary care to a client shall ensure that the client can receive the care from another therapist and shall notify the client of the reasons for the cessation of care. When a member wishes to cease or refuses to provide care to a client, he must inform the client as soon as possible and has no obligation to justify the reasons.

As of May 1, 2019, you will able to consult the new version of our of Ethics and By-Laws on our website (<u>www.acnn.ca</u>) under "By-laws". Do not hesitate to contact us if you have any questions or comments.